

SHERFIELD-ON-LODDON VILLAGE HALL MANAGEMENT COMMITTEE

Meeting held on 6th February 2023 at 7.30 pm in the Garden Room at the Village Hall

Present: Alan Ball, Bruce Batting, Eleanor Burt, Ivan Gosden, Natalie Larner, Ian Sellars & Derek Tarrant

1. Apologies for Absence

Apologies for absence were received from Gilly Woodland.

2. Minutes of the Management Meeting held on 9th January 2023.

The minutes of the meeting held on 5th December 2022 had been circulated and were agreed as a correct record.

3. Report from Duckwood Marketing

Gilly's monthly report had not been received in time for the meeting. Ivan will contact Gilly and circulate her report when received.

Action: Ivan to circulate the monthly Duckwood Marketing report when received

4. Finance Report

Derek reported that the bank account balances were £20,131.45 & £862.08.

Derek reported that he is analyzing income and expenditure in order to provide useful reports.

It was agreed to close the CIO site until everything is up to date and also to pay the SSI for the fete only if Mark Scott has already paid the renewal fee.

Action: CIO site to be closed until everything is up to date

SSI to be paid for fete only and only if Mark Scott has already paid the renewal

5. Grant Application to Parish Council

Ivan had obtained an updated quotation from Monger's for the redecorating works and this will be submitted to the Parish Council (apart from the drain works)

6. Barn Dance

Profit from the Barn Dance was £1,546.78. Ivan said that he would not be happy to cook fish for an event again.

7. Puppet Show

A small profit was made at the Puppet Show (from selling teas) – amount to be advised.

8. Business Plan

Ivan reported that the second draft of the business plan will be circulated later in the week.

9. No 2 Cottage - Repairs

It was agreed to instruct the electrician to proceed with the electrical repair works.

Ivan will discuss the plumbing repairs with Adrian Burt.

Action: Ivan to instruct the electrician to proceed with the electrical repair works

Ivan to discuss the plumbing repairs with Adrian Burt

10. Garage Fence

Alan will talk to the owners of the garage about the repair of the fence.

Action: Alan to talk to the owners of the garage about the repair of the fence

11. Fete Update

Stall bookings via the website have started to come in. Hazel will be doing the BBQ.

12. Fund Raising

Race Night – to be held on 1st April – Derek will put a flyer on Facebook
Clive Fortune Band- to be held on 20th May – Natalie will contact the Band
Derek will contact Equinox Jazz to see if they would be interested in holding an event later in the year
Last Night of the Proms – 9th September
Elvis impersonator – Ivan will investigate through a contact

Action: Derek to put a flyer on Facebook re Race Night 1st April

Natalie to contact Clive Fortune Band re 20th May

Derek to contact Equinox Jazz regarding possibility of event later in the year

Ivan to investigate Elvis impersonator

13. EV Charger

Ian reported that for January use was 100Kw

14. Loddon Valley Link

It was agreed that Ivan would ask Gilly to do the LVL for March – to include a report on the Barn Dance (Ian to send Gilly photos from the Barn Dance)

Action: Ivan to ask Gilly to do LVL for March

Ian to send photos from the Barn Dance to Gilly

15. Food Hygiene Certification

It was agreed that Natalie will telephone Hazel to advise her that as a volunteer she needs a Food Hygiene Certificate will be paid for by the Village Hall (cost is £20) and that Natalie will contact the Environmental Health Department to clarify the situation.

16. Date of Next Meeting

The next monthly meeting will be held on 6th March 2023 at 7.30 pm in the Garden Room at the Village Hall.

Actions

Ivan to circulate the monthly Duckwood Marketing report when received

CIO site to be closed until everything is up to date

SSI to be paid for fete only and only if Mark Scott has already paid the renewal

Ivan to instruct the electrician to proceed with the electrical repair works

Ivan to discuss the plumbing repairs with Adrian Burt

Alan to talk to the owners of the garage about the repair of the fence

Derek to put a flyer on Facebook re Race Night 1st April

Natalie to contact Clive Fortune Band re 20th May

Derek to contact Equinox Jazz regarding possibility of event later in the year

Ivan to investigate Elvis impersonator

Ivan to ask Gilly to do LVL for March

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CONFIDENTIAL MINUTES

1. Barn Dance

It was noted that Hazel claimed for hours worked for the Barn Dance and therefore agreed that in future if Hazel volunteers to help at an event we clarify that the hours must not be claimed for.

2. Loan

Eleanor offered to make a loan of £3,000 to the Village Hall to enable works to proceed for plumbing repairs at No 2 Cottage regardless of which contractor is engaged to carry out the works.