

## SHERFIELD-ON-LODDON VILLAGE HALL MANAGEMENT COMMITTEE

Meeting held on 14<sup>th</sup> March 2022 at 7.30 pm in the Garden Room at the Village Hall

**Present:** Alan Ball, Bruce Batting, Eleanor Burt, Ivan Gosden, Natalie Larner, Nick Robinson & Ian Sellars

**In attendance:** Gilly Woodland

### 1. Apologies for Absence

All trustees were present at the meeting.

### 2. Minutes of the Meeting held on 7<sup>th</sup> February 2022

The minutes of the meeting held on 7<sup>th</sup> February 2022 had been circulated and were agreed as a correct record.

### 3. Duckwood Marketing Report

Gilly Woodland's report will be circulated to Trustees.

Nick Robinson asked Gilly to investigate the possibility of applying for a grant from the Plunkett Foundation.

Gilly requested that the minutes of the December, January and February meetings be sent to her so that she can put them onto the website. Gilly was asked to put a note onto the website about the charging point. Gilly asked for a copy of the invoice for the installation of the charge point – Ivan will send this to Gilly.

**Action: Gilly to investigate the possibility of applying for a grant from the Plunkett Foundation**

**Eleanor to send the December, January and February minutes to Gilly**

**Gilly to put a note onto the website about the charging point**

**Ivan to send Gilly a copy of the invoice for the charge point**

### 4. Grant Application to Parish Council

Ivan Gosden reported that the original grant submission to the Parish Council had been deferred. Subsequently Ivan wrote to the Parish Council and then had a meeting with the Chairman of the Parish Council, Andy Morgan. At the March Parish Council meeting the rules regarding grant applications were changed which left the Village Hall application no further forward. When Wendy has completed the year end accounts the application will be resubmitted.

### 5. Charge Point

Ian Sellars reported that the charge point has now been installed.

### 6. Happy Faces

Bruce Batting reported that he has had correspondence with the Treasurer of Happy Faces who wanted to know if there will be a rent increase. It was noted that Happy Faces currently pay £67.50 per day. Nick Robinson proposed that the rent should be increased by 10% to be reviewed again if use of gas continues at a high level. It was agreed that a meter should be installed to measure the amount of gas being used by the Liddell Hall.

**Action: Adrian Burt to be asked to install a gas meter at the Liddell Hall**

### 7. Platinum Jubilee Update

It was noted that a meeting had been held but costings not yet decided. It was noted that the Village Green volunteers are running a schedule of events very similar to those proposed by the Jubilee Committee. Natalie gave an outline of the events planned.

### 8. Beer Festival

It was noted that the Beer Festival will now be held on 24<sup>th</sup> September and the Village Market on 18<sup>th</sup> September 2022.

**9. Reorganisation of Village Hall Trustees/Management Committee**

Ian Sellars will circulate to Trustees the amended document. It was agreed to put a note in the Loddon Valley Link asking for volunteers to join the management committee. Nick Robinson agreed to put the same note onto Facebook. It was agreed that at the April meeting the appointment of new members will be considered (the meeting will start with a management meeting and then a meeting of trustees will be held).

**Action: Nick Robinson to put a note on Facebook requesting volunteers to come forward for the management committee**

**10. Book Keeper Vacancy**

Ian Sellars has been forwarded the CV of an applicant who is studying book keeping and is interested on taking on the position of book keeper for the Village Hall. Ian will forward the CV to Trustees and when Wendy has recovered from Covid a meeting will be held with the applicant.

**Action: Ian to circulate the CV to Trustees**

**11. Application for Planning Permission**

Ivan Gosden had circulated the amended plans and application for planning permission has now been submitted.

**12. Heating Thermostat – Main Hall**

It was agreed that the thermostat should be left at 16 degrees and needs to be checked regularly to ensure that it is not left higher after bookings have taken place..

**13. Redecoration of Outside of Village Hall**

Ivan Gosden reported that so far he has not been successful in obtaining prices for the redecoration of the outside of the hall.

**14. Maintenance Items**

A bulb in the Garden Room needs replacing and broken WC seat in men's toilets needs replacing.– Nick Robinson agreed to replace the bulb and look at the wc seat as well as repairing the fence between the village hall and the garage.

**Action: Nick Robinson to repair the fence, replace bulb and check wc seat in men's toilets**

**15. Loddon Valley Link**

Items for the LVL are, installation of charge point, forthcoming events, village market, vacancy for treasurer, date of Beer Festival and request for volunteers for management committee.

**16, Financial Report**

Total held across all bank accounts is £42,177 with planning application fee of £900 due to be paid and £2665 for the charge point which will then leave a balance of £38,069.

**16. Date of Next Meeting**

The next meeting will be held on Monday, 4<sup>th</sup> April at 7.30 p.m.

## **ACTIONS**

**Gilly to investigate the possibility of applying for a grant from the Plunkett Foundation**

**Eleanor to send the December, January and February minutes to Gilly**

**Gilly to put a note onto the website about the charging point**

**Ivan to send Gilly a copy of the invoice for the charge point**

**Adrian Burt to be asked to install a gas meter at the Liddell Hall**

**Nick Robinson to put a note on Facebook requesting volunteers to come forward for the management committee**

**Ian to circulate the CV to Trustees**

**Nick Robinson to repair the fence, replace bulb and check wc seat in men's toilets**