

SHERFIELD-ON-LODDON VILLAGE HALL MANAGEMENT COMMITTEE

Meeting Held on Monday 13th January 2020 at 8.00 pm in the Liddell Hall at the Village Hall

Present: Alan Ball, Bruce Batting, Ivan Gosden, Natalie Larner, Nick Robinson & Ian Sellars

In attendance: Eleanor Burt

1. Apologies for Absence

Apologies for absence had been received from Bruce Jones and Gilly Duckworth.

2. Minutes of Meeting held on 9th December 2019

Minutes of the meeting held on 9th December had been circulated and were agreed as a correct record.

3. Duckworth Marketing Report – Gilly Duckworth was not present but had provided the following report:

“Defra/ACRE Village Hall Improvement Grant Scheme

I have re-written some of the application to this scheme following the advice of Kevin Sawers from Action Hampshire.

Kevin and I will be meeting shortly to discuss the second part of the application. It will also involve a financial forecast.

The application is due at the end of March.

Four Lanes Trust

I have sent Bob the footflall information, our latest accounts, and a shopping list for the March meeting of the Four Lanes trustees.

Garfield Weston Foundation

I have received confirmation that we are eligible to apply for a grant, based on the Village Hall having a major community support focus. We can apply for a grant of up to £100,000.

Website

Only 292 people visited the website during December, a decrease of 22% on last month.

However, those people spent an average of 2 minutes and 40 seconds on the pages they visited, which is an increase of 53% compared with last month.

Most popular pages: Home, Activities, Book Here, Facilities & Booking, News & Events, Weddings, Sunday Morning Market.

Hallmaster

Wendy and I had a good meeting recently and spoke at length with Hallmaster. We ironed out some creases and have implemented some changes to make the system more user-friendly, including a user guide on the Book Here page”.

4. Updates

Main Hall Floor

Ivan Gosden reported that the Main Hall floor has been repaired by Roger Fuller again – the work took a week to complete. It had been discovered that the cause of the problem may have been floor washing carried out by the Caretaker. Hazel Cook will now not wash but wax the floor once a week.

Extension

The planning application has been submitted for the kitchen – decision is expected by 20th March.

CIO

Bruce Jones and Bruce Batting have been in touch with Hampshire County Council Legal Department. The process will probably take a while due to Charity Commission involvement and the age of the paperwork. The legal and Land Registry fees will be £2750. It was agreed that the new Charity number should now be used.

Liddell Hall – Improvement to Sound

Action: Natalie Larner will make an appointment for suppliers of screens to visit the Hall

5. New Trustees - Criteria

Ivan Gosden said that he felt the criteria for new trustees should be revisited. Following discussion it was agreed that it would be useful to appoint a trustee who had website/technical experience. Regarding the appointment of a new Treasurer trustee it was agreed that if the Treasurer should resign that post at any time then they should also stand down as a trustee. It was agreed to look into the terms/length of service of individual trustees when the CIO takes effect.

6. Appointment of Treasurer

It was agreed to offer Audrey Gordon the post of Treasurer.

It was agreed that Audrey Gordon and all existing trustees should be asked to sign a confidentiality agreement. Bruce Batting agreed to ask Bruce Jones to source a suitable confidentiality agreement. It was agreed to change Village Hall Management Committee meetings to the first Monday of each month with effect from the February meeting. The January meeting will be held on 13th January 2020.

**Action: Audrey Gordon to be offered post of Treasurer
Bruce Batting to ask Bruce Jones to source a suitable confidentiality agreement for all Trustees to sign**

7. Aspirations for 2020

Discussion followed and it was agreed to:

Aim to improve community involvement/engagement

Improve the front of the Village Hall (flag poles, lighting, arch over footway entrance in wall)

8. Other Business

- (a) Friends – Natalie Larner gave an update on the Puppet Show, Barn Dance and Village Market. Events being considered are a joint event with Happy Faces (fashion show) and a talk on life at Harrods
- (b) Online Payments – it was agreed that it would be good to look into the possibility of receiving online payments through the website

- (c) Alzheimer's Support Group – Nick Robinson said that he would like to set up a support group to meet in the Village Hall, initially for 6 months. Ivan Gosden suggested that the group could be given the first 3 months for free.

Action: Nick Robinson will report back on plans for the establishment of a group

Ivan Gosden to ask Wendy Gosden to send an email to Nick Robinson giving details of available weekday times the group could meet

- (d) Loddon Valley Link

Items to be included in the next edition – Puppet Show report, Barn Dance report, submission of planning application, information on clubs/regular bookings for 2020, Rainbows closing & the proposal for a dementia support group (enquiries to be directed to Nick Robinson)

9. Date of Next Meeting

The next meeting will be held on 3rd February 2020 at 8.00 p.m.

Actions:

Audrey Gordon to be offered post of Treasurer

Bruce Batting to ask Bruce Jones to source a suitable confidentiality agreement for all Trustees to sign

Nick Robinson will report back on plans for the establishment of a group

Ivan Gosden to ask Wendy Gosden to send an email to Nick Robinson giving details of available weekday times the group could meet