

## SHERFIELD-ON-LODDON VILLAGE HALL MANAGEMENT COMMITTEE

Held on Monday 12<sup>th</sup> August 2019 at 8.00 pm in the Liddell Hall at the Village Hall

**Present:** Alan Ball, Bruce Batting, Ivan Gosden, Bruce Jones, Nick Robinson & Ian Sellars

**In attendance:** Eleanor Burt

Apologies for absence had been received from Gilly Woodland & Natalie Lerner.

### 1. Minutes of Meeting Held on 8<sup>th</sup> July 2019

Minutes of the meeting held on 8<sup>th</sup> July had been circulated and were approved as a correct record.

### 2. Duckwood Marketing Report

There was no report from Duckwood Marketing – Gilly has said she will circulate a report.

### 3. Business Plan - Updates

Charging Point – Ian Sellars will send details to Bruce Batting

Amazon Delivery Storage – Ian Sellars will look further into this

**Action:** Ian to send details about charging points to Bruce Batting  
Ian to look further into Amazon delivery storage

### 4. Fish & Chip Shop Pop-Up

Ian Sellars gave feedback on the evening (6<sup>th</sup> August) he attended the fish and chip shop pop-up.

Ian said the service was good but sometimes slow. Ivan Gosden said that the pop-up needs to put out A boards on Tuesday evenings to advertise the shop.

Another problem is the smell in the village hall on Wednesday mornings which could become a problem when NADFAS meets at the Hall on a Wednesday morning. Ivan suggested that when NADFAS is due to meet then the pop up should alter to Friday for that week. It was also suggested that an extractor fan may help.

### 5. Appointment of Treasurer

It was noted that neither Garry nor Fiona from Longbridge Close were interested in taking on the role of Treasurer. Natalie is now going to ask Jo and Polly from Longbridge Close if they are interested in taking on the post.

### 6. Fete Update

Nick Robinson reported that the insurers have offered a payment of £300 and the return of the premium. Nick has prepared a reply to the insurers refusing the offer and threatening to take the matter to the insurance ombudsman.

### 7. Email Complaint

A complaint had been received regarding access to the Hall on the Friday before a recent wedding. This was discussed and it was agreed that there seemed to be a problem with the “admin” email. It was agreed that wedding preparation should be from 5-8pm on the Friday.

Ivan suggested that fairy lights are permanently installed in the roof of the main hall.

Nick Robinson agreed to reply to the complainant requesting more information on his complaint which he has to date failed to provide.

**Action:** Nick Robinson to reply to complainant

### 8. Planning Application - Update

Leo has put plans in for the pre application discussion. A letter of support has been submitted by the Parish Council.

## 9. Financial Report

Ivan reported that the balance in the bank was £65,000. The accounts have been filed under the old charity number as assets have not yet been transferred – transfer needs to be carried out by a solicitor. Bruce Jones will look at what needs to be done.

Action: Bruce Jones to find out what needs to be done to transfer assets

## 10. Other Business

**Bar door** – Nick will look at this

**Dishwasher** – Hazel is arranging for the dishwasher to be repaired

**Gutters** – Ivan will chase Roger on the gutter replacement

**Grass Cutting** – Bruce Batting will arrange for the grass to be cut by the beginning of September

**Gully in Caretaker's front garden** – Nick to check the gully in September

## 11. Date of Next Meeting

The next meeting will be held on 9<sup>th</sup> September 2019

### Actions:

Ian to send details about charging points to Bruce Batting

Ian to look further into Amazon delivery storage

Nick Robinson to reply to complainant

Bruce Jones to find out what needs to be done to transfer assets

Nick to have a look at the bar door

Ivan to chase Roger regarding the gutters

Bruce Batting to arrange for grass to be cut by the beginning of September

Nick to check the gully in the Caretaker's garden