

# **SHERFIELD-ON-LODDON VILLAGE HALL MANAGEMENT COMMITTEE**

**Meeting Held on Monday 4<sup>th</sup> May 2020 at 8 pm via “Zoom”**

**Present:** Alan Ball, Bruce Batting, Ivan Gosden, Bruce Jones, Natalie Larner, Nick Robinson & Ian Sellars

**In attendance:** Eleanor Burt & Gilly Duckworth

## **1. Apologies for Absence**

All members of the Management Committee were present.

## **2. Election of Officers**

It was proposed by Nick Robinson, seconded by Ian Sellars and unanimously agreed that Ivan Gosden be elected Chairman.

It was proposed by Ivan Gosden, seconded by Alan Ball and unanimously agreed that Bruce Jones be elected Secretary.

## **3. General Update**

Ivan thanked Nick for putting up the flag pole and also for his successful application on behalf of the village hall for a grant of £10,000 from the Borough Council.

Ivan reported that Leo has submitted a building regulations application, a Bat Survey has been agreed and is going out to tender.

Ivan asked Gilly to split the grant applications into Phases A & B.

**Action: Gilly to split grant applications into phases A & B.**

## **4. Duckworth Marketing Report – Gilly Duckworth gave the following report:**

### **“Defra/ACRE Village Hall Improvement Grant Scheme (£13k)**

Our application has been submitted. It was a bit sketchy in some parts owing to the current crisis, but Action Hampshire believe the application was good.

### **Veolia (£30k)**

We have been invited to complete the next part of the application for funding from Veolia . I have started this and will complete it this month.

### **LEADER Rural Fund (£50k)**

I have been contacted by this fund and asked to submit an updated application (they ran out of funds last year before the deadline for submission). They now have more funds and are anxious for us to apply. I have drafted the response and have just a few areas to re-write (on their advice) before the final submission.

### **Garfield Weston Foundation (£90k)**

We have successfully complete the first phase of the application and have been invited to submit a full application. It's nearly as long as the LIF application, but considering the amount of funding it will be worth it. I have started this and will work my way through it. The application has to be submitted by July for a decision in September.

I am preparing an update to send to Jane Rawlins-Mateus at BDBC.

## **Website**

A new Fundraising page has been added to the website.

Statistics:

- 90 people viewed the website, a fall of 67% from last month.
- These people looked at 180 pages, which is 65% less than last month.
- The average time spent on each page was 1 minute, an increase of 18%.
- We had 87% new visitors and 13% returning visitors.
- Popular pages were: Home, Trustees, Facilities & Booking, Activities, Weddings, About the Hall, Contact, News & Events, Coronavirus post.

### **5. Kitchen Alterations - Progress**

Ivan reported that the kitchen alterations have been redesigned and amended plans are awaited. Ivan asked whether there had been an asbestos survey carried out at the Village Hall. Bruce Jones said that the asbestos survey was probably stored in the filing cabinet in the lobby at the Village Hall. Ivan reported that there is also a requirement to carry out a soil contamination survey.

### **6. VE Day**

Nick agreed to put Union Jack bunting up from the flag pole to the Village Market sign frame in the Caretaker's garden. Nick will also put up the Union Jack flag and the silent soldier. It was agreed to hold a competition for the best "thank the NHS" flat design. Nick will advertise this competition on social media and ask Di Effiong to make up the winning design.

**Action: Nick to put up the Union Jack flag, silent soldier and Union Jack bunting  
Nick to advertise competition for "thank NHS" flag design**

### **7. Caretaker**

It was noted that the Caretaker is still employed on full pay. She has carried out redecorating in the Liddell Hall and entrance corridor. It was agreed to leave the situation as is for the next two weeks to see whether there are any changes in the lockdown regulations which will affect the operation of the Village Hall. Currently Happy Faces Playgroup are still using the Liddell Hall but only to look after children of key workers.

### **8. Annual Report**

It was agreed that Ian will send the Annual Report to Gilly for her to put onto the website.

**Action: Ian to send the Annual Report to Gilly for her to put onto the website**

### **9. Loddon Valley Link**

It was noted that although the Loddon Valley Link is not being delivered to every home in the Village, it is available on line and at The Shop and various other local outlets. It was agreed that Natalie would include on the Village Hall page a request the people who have volunteered during the recent crisis consider volunteering to help with Village Hall events.

### **10. Fete Finances**

It was noted that the 2019 had a surplus of £6,000 and the distribution of funds had been agreed by the Fete Committee as 40% to the Village Hall, 20% to St Leonard's Church, 15% to Hearing Dogs for Deaf People, 15% to Solving Kids Cancer with the remaining 10% which is usually available for local groups to

apply for to be held over and distributed after the next Fete. Following discussion it was agreed that Nick, Natalie and Bruce Batting would ask the Fete Committee whether the remaining 10% from the 2019 Fete year should be given to the Village Hall towards the proposed kitchen works.

**Action: Nick, Natalie and Bruce Batting to ask the Fete Committee whether the 10% remaining funds from the 2019 Fete year should be given to the Village Hall for kitchen improvements.**

#### **11. Minutes – Display on Noticeboard**

It was agreed that the Minutes can be displayed on the village noticeboard and on the website.

#### **Actions:**

- 1. Gilly to split grants applications into A & B phases of works to be carried out**
- 2. Nick to put up the Union Jack flag, silent soldier and Union Jack bunting**
- 3. Nick to advertise competition for “thank NHS” flag design**
- 4. Ian to send the Annual Report to Gilly for her to put onto the website**
- 5. Nick, Natalie and Bruce Batting to ask the Fete Committee whether the 10% remaining funds from the 2019 Fete year should be given to the Village Hall for kitchen improvements**