

SHERFIELD-ON-LODDON VILLAGE HALL MANAGEMENT COMMITTEE

Meeting Held on 2nd August 2021 at 7.45 pm in the Garden Room at the Village Hall

Present: Alan Ball, Bruce Batting, Eleanor Burt, Ivan Gosden, Bruce Jones, Natalie Larner, Nick Robinson, & Ian Sellars

In attendance: Gilly Woodland

1. **Apologies for Absence**

All Trustees were present at the meeting.

2. **Minutes of the Meeting held on 5th July 2021**

The minutes of the meeting held on 5th July had been circulated and were agreed as a correct record.

3. **Report from Duckwood Marketing**

Report to follow.

4. **Hall Hire Rates**

It was noted that there had been two recent new bookings – for a seated exercise class and art classes. And that there are two wedding bookings, one in July and one in November. It was agreed to have a meeting specifically to consider hall hire rates so that information can be available on current rates charged as well as rates charged by other village halls.

5. **Caretaker's Hours**

Following discussion it was proposed by Nick Robinson, seconded by Bruce Batting and unanimously agreed that the Caretaker should be put back onto 24 hours per week with immediate effect – Wendy will go through the list of jobs to be done with Hazel..

Action: Wendy to go through list of jobs to be undertaken with Hazel

6. **Review of Building Works**

Ivan Gosden agreed to contact Leo Mulkerns to arrange a site meeting with him to consider the next stage of building works (Trustees to be informed of the date and time of the meeting so that they can attend).

Action: Ivan Gosden to contact Leo Mulkerns to arrange a site meeting

7. **Happy Faces Contract**

Bruce Jones is putting together a draft contract for Happy Faces which he will send to all Trustees for consideration.

Action: Bruce Jones to send draft contract for Happy Faces to Trustees

8. **Broadband**

Alan Ball reported on the recent improvements to the broadband service at the Hall.

9. **Village Market**

The income from the Village Market held in July was done on previous markets but it was held on a very hot day and the market was very quiet after 1 p.m.

10. **Sherfield Together Again**

Natalie reported that at the last meeting the organisers sorted out volunteers for the event. The Parish Council will be mowing the grass in the area where the event will be held. Nick Robinson said that he

has checked the Village Hall's insurance and confirmed that all Village Hall fundraising events are covered so there is no need for extra event insurance. He will also check the insurance for cover for food poisoning claims. Bruce Jones will discuss with Jan Holden the drink stock required for the event.

Action: Nick Robinson to check the Village Hall insurance for food poisoning cover

Bruce Jones to discuss drink stock requirements with Jan Holden

11. Garden

Bruce Batting will ask Peter Elliott to remove fencing and tidy the garden in time for the wedding on 7th August. It was noted that permission has been granted for the removal of the cherry tree on the boundary with Well House. Bruce Batting will ask Peter Elliott to take the tree down.

Action: Bruce Batting to ask Peter Elliott to remove fencing and tidy the garden and take down the cherry tree

12. Banners Outside the Hall

It was agreed that the banner currently in the Caretaker's garden should be taken down and an improved banner used which will be taken own between events.

Action: Ivan Gosden to take down the existing banner and arrange for a replacement

13. Redecoration of the Exterior of the Village Hall

It was noted that it has been difficult to get hold of Roger Fuller. It was noted that the let cottage front door also needs redecorating.

14. Loddon Valley Link

Items for the Loddon Link were agreed as information on the new exercise class, "Whats On" information, report on village market and information on the forthcoming Sherfield Together Again.

15. Finance Report

There was no report – but Wendy will send to Eleanor for circulation to Trustees.

It was noted that Wendy will not be carrying out the work of Treasurer with effect from the end of August so all Trustees were asked to do their best to find a replacement.

Action: Wendy to send finance report to Eleanor for circulation to Trustees

16. Date of Next Meeting

The next meeting will be held on Thursday, 2nd September 2021 at 7.45 p.m.

List of Actions:

Wendy to go through list of jobs to be undertaken with Hazel

Ivan Gosden to contact Leo Mulkerns to arrange a site meeting

Bruce Jones to send draft contract for Happy Faces to Trustees

Nick Robinson to check the Village Hall insurance for food poisoning cover

Bruce Jones to discuss drink stock requirements with Jan Holden

Bruce Batting to ask Peter Elliott to remove fencing and tidy the garden and take down the cherry tree

Ivan Gosden to take down the existing banner and arrange for a replacement

Wendy to send finance report to Eleanor for circulation to Trustees