

SHERFIELD-ON-LODDON VILLAGE HALL MANAGEMENT COMMITTEE

Held on Monday 8th July 2019 at 8.00 pm in the Garden Room at the Village Hall

Present: Alan Ball, Bruce Batting, Ivan Gosden , Natalie Lerner, Nick Robinson & Gilly Woodland

In attendance: Eleanor Burt

Apologies for absence had been received from Bruce Jones & Ian Sellars

1. Minutes of Meeting Held on 10th June 2019

Minutes of the meeting held on 10th June had been circulated and were approved as a correct record.

2. Duckwood Marketing Report

Gilly reported that during June she worked on the LIF application and subsequent updates including submission to the Parish Council. She thanked the team who assisted in the preparation of the LIF application as well as Ian Sellars and the rest of the sub-committee who had worked on the Business Plan. She has also been working with Wendy on the installation of the Hallmaster online diary and the invoicing module is nearly complete.

Gilly has also been working with Hazel on the website for the new market idea.

Gilly gave a report on visits to the website which were down by 4% during June with 270 people visiting 635 pages. The average time spent on a page increased to nearly 2 minutes (up 48%) with 63% new visits. The most popular pages were the home page, facilities and booking pages, contact page, weddings, news and events pages.

Gilly has agreed with the Greenham Trust and LEADER Rural Funding that she will re-submit the applications to include details of the kitchen extension and refurbishment.

Applications for smaller amounts of funding will be based on selecting various items of kitchen equipment, plus the cost of repairing and redecorating the outside.

During July Gilly would be concentrating on applying for the new grants from the Government vi Action with Communities in Rural England (ACRE) and Defra.

3. Business Plan

Ivan said that he believed work should be undertaken to look further into the suggestions in the Business Plan for new facilities. Bruce Batting agreed to look into the suggestion of a charging point. It was agreed that the Business Plan Sub-Committee would decide who would pursue which of the suggestions in the business plan and report back to the Management Committee.

Action: Bruce Batting to look into the suggestion of providing a charging point
Business Plan Sub-Committee to report back to the Management Committee regarding the suggestions in the business plan

4. Proposal for a pop up Fish & Chip Shop

It was noted that it had been proposed that a pop up fish and chip shop should be allowed at the community pavilion. Nick Robinson suggested that this should be at the Village Hall rather than the community pavilion. Discussion followed and as it appears that the fish and chips would be cooked inside whichever building where the pop up is sited, it is not considered suitable for the village hall, also there is no evening available at the Village Hall.

5. Appointment of Trustees

Ivan reported that Wendy intends to give up the post of Treasurer with effect from the end of August. Natalie agreed to ask Fiona Craig. Ivan suggested that Fiona and Garry should be asked what they would charge to take on the post of Treasurer.

Action: Natalie to ask Fiona Craig if she is interested in taking on the post of treasurer

6. Fete Update

Nick Robinson reported that the insurance claim has not yet been submitted but will be shortly. It looks likely that the fete for 2019 will break even.

7. Loddon Valley Link

Items for the Loddon Valley Link are – redecorating outside starting shortly, LIF application submitted, hanging baskets installed and forthcoming events being Last Night of the Proms and the Beer Festival.

8. Financial Report

The bank balance currently stands at £60,000.

9. Date of Next Meeting

The next meeting will be held on 12th August 2019 at 7.30 p.m.

Actions:

Bruce Batting to look into the suggestion of providing a charging point

Business Plan Sub-Committee to report back to the Management Committee regarding the suggestions in the business plan

Natalie to ask Fiona Craig if she is interested in taking on the post of treasurer